

GOVERNESS / DOMESTIC AIDE

OPEN POSITION

Our client seeks an experienced governess / domestic aide who will be responsible for the day to day running of their Terrebonne residence. The position is Full-time and permanent, Monday to Friday, 9am to 5pm. The proposed salary is \$30 000 /year, but could vary depending on experience. Supervised directly by the employer, the successful candidate will:

- Manage the day to day running of residence.
- Perform daily cleaning and care of the residence.
- Maintain the general appearance of the home.
- Carry out washing, ironing, steaming and linen care, including hand washing delicate items like silk and cashmere.
- Make the beds.
- Plan and preparation of the dinner and after school snacks.
- Run errands including grocery shopping and carry out special requests on occasion.
- Handling special requests and related duties as needed.
- Live-in while the employer is travelling. (4 weeks per year)
- Take care of the dog.

Requirements:

- A minimum of 2 years of work experience in a private household or luxury hotel.
- Excellent French or English communications skills.
- Good healthy family grade culinary skills.
- Technical and practical knowledge of a high-end residence cleaning.
- Flexibility to work outside of strict job description parameters, thinking creatively about how to provide the highest quality of service.
- Must have a vehicle and a valid driver's license.
- Non-smoking environment.
- Must like kids.
- Must like dogs.

Qualities:

- Initiative in tackling home projects hands-on.
- Professional, polished, and discreet, maintain confidentiality at all times.
- Energetic with a strong work ethic, strong communication skills and ability to anticipate needs of the employer.
- Exceptional organizational skills.
- Ability to work independently.

FOR INFORMATION

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Posted date:
2011/10/27