



DOMESTIC PERSONNEL

PLACEMENT TRAINING CONSULTATION

AMERICAS EUROPE MIDDLE EAST ASIA AFRICA

A service provided by Vivez la Vie

## LAUNDRESS /HOUSEKEEPER OPEN POSITION

Our client is seeking a live-out **Executive Laundress / Housekeeper** who will be responsible for the laundry and housekeeping of a large vacation villa located on a seafront in Laguna Beach, California. Supervised directly by the employer, the responsibilities of the selected candidate will be:

- Carry out washing, ironing, steaming and linen care, including washing delicate and high-end items.
- Hand iron sheets.
- Make beds.
- Organize and maintain closets.
- Pack and unpack luggage.
- Clean china, crystal, fine art and delicate surfaces.
- Off-Season maintenance.
- Managing and supervising a small team.
- Run errands and carry out special requests for the family on occasion.

### Requirements:

- Minimum 3 years experience working in a luxury house or luxury hotel.
- Strong English communication skills.
- Experience with museum quality cleaning and care for delicate surface, fine art, etc.
- Flexibility to work outside of strict job description parameters, thinking creatively about how to provide the highest quality of service.
- Capacity to work long hours during peak seasons.
- Owning a vehicle is an asset.
- Must have a valid driver's license.
- Legal working status in United States.

### Qualities:

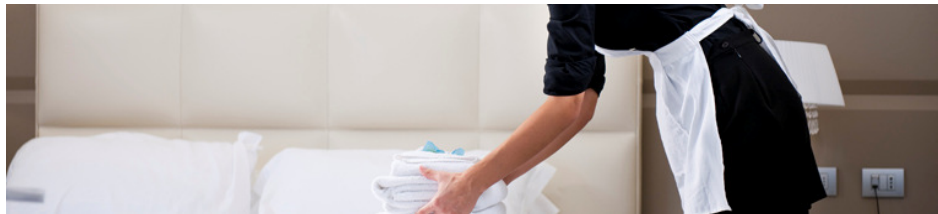
- Autonomous.
- Exceptional organizational skills.
- Extreme attention to details.
- Energetic with a strong work ethic, strong communication skills and ability to anticipate the needs of the household.
- Professional, polished, and maintain confidentiality at all times.
- Must be a team player.

### Conditions:

- \$50 000 per year.
- Live-out, Full-Time (Monday to Friday), Permanent.
- Starting date: March 2012 (or sooner)
- Location: Laguna Beach, California, United States

### Contact:

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